



BASD Domains 1 & 4 End-of-Year Conference

Teacher Name:

Date:

School:

Class/Grade:

Administrator:

All of the following characteristics and attributes play a part in successful teaching. Teachers should strive to demonstrate as many of these best practices as consistently and often as possible.

N=Not Applicable/Not Observed

0=Unsatisfactory

1=Basic

2=Proficient

3=Distinguished

DOMAIN 1: PLANNING AND PREPARATION

RATING:	The observer must complete at least one criterion from each category.	EVIDENCE:
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Component: Designing Coherent Instruction

	Lessons are designed to intentionally engage students and advance them through the content. (1e)	
	The teacher produces clear sequenced lesson and unit structures to advance student learning. (1e)	

DOMAIN 4: PROFESSIONALISM

RATING:	The observer must complete at least one criterion from each category.	EVIDENCE:
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Component: Reflecting on Teaching

	There is evidence of accurate reflections on lessons. (4a)	
	The teacher identifies specific ways in which a lesson might be improved. (4a)	

Component: Maintaining Accurate Records

	Routines and systems are in place that track student completion of assignments. (4b)	
	The teacher has an efficient and effective process for recording student attainment of learning goals; students are able to see their progress. (4b)	
	There are established processes for recording non-instructional information that are both efficient and effective. (4b)	

Component: Communicating with Families

	Frequent and culturally appropriate information is sent home regarding the instructional program and student progress. (4c)	
	There is two-way communication between the teacher and families. (4c)	
	There are frequent opportunities for families to engage in the learning process. (4c)	

Component: Participating in the Professional Community

	There is regular teacher participation with colleagues to share and plan for student success. (4d)	
	The teacher frequently volunteers to participate in school events and school district and/or community projects. (4d)	

Component: Growing and Developing Professionally

	The teacher regularly seeks out opportunities for continued professional development by attending courses and workshops; regular academic reading. (4e)	
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Component: Showing Professionalism

	The teacher has a reputation as being trustworthy and often sought after as a sounding board. (4f)	
	The teacher complies with school and district regulations. (4f)	
	The teacher supports students needs and works to provide opportunities for student success. (4f)	

Teacher Signature _____ Date _____

Administrator Signature _____ Date _____



Domains 1 & 4 - Reflection and Artifact Suggestions

Following the reflection questions you will find a suggested "menu" of artifacts. Choose to bring no more than two per component. Component 4f is a discussion point.

DOMAIN 1

1e Designing Coherent Instruction

Questions:

- Do lesson plans present a coherent set of elements where the instructional outcomes, activities, materials, methods, and student groupings all work together?
- Does the plan have a recognizable structure?
- Do the activities have reasonable time allocations?
- What level of cognitive demand is placed on the students?
- Do plans include student grouping?
- Does the plan allow for student choice?

Possible Artifacts:

- Lesson and/or unit plans

DOMAIN 4

4a Reflecting on Teaching

Questions:

- Am I in the habit of reflecting on my teaching practice?
- Do I record my reflections? (How? Where?)
- Do I improve what I do based on my reflections?

Possible Artifacts:

- Lesson reflections that are written down, journal, blog or a lesson reflection form

4b Maintaining Accurate Records

Questions:

- Do I update assessments on e-School regularly?
- Do I use a system other than e-School to track student progress?
- Are tests/quizzes graded and returned in a timely fashion?
- Do I teach/encourage students to track their own progress?
- How do I track student participation?
- Do I return professional paperwork/emails according to instruction?
- Do I adhere to due dates for non-instructional items such as student forms?
- Do I complete items daily so that they are submitted on time?

Possible Artifacts:

- Grade book
- Skill inventories
- Anecdotal notes
- Assessment records
- Records of non-instructional activities (written or electronic records)

4c Communicating with Families

Questions:

- Do I maintain records of parent communication?
- Do I inform parents of both instructional/behavior concerns and instructional/work habits that lead to success?
- Do I engage parents in two-way communication concerning their child's success in class?
- Is my communication style clear? How do I know?
- Do I communicate in a culturally appropriate manner?
- How do parents respond to my attempts at communication?

Possible Artifacts:

- Parent letter(s)/handouts/emails/newsletters
- Phone log/blog

4d Participation in the Professional Community

Questions:

- Do I willingly participate with colleagues to share and plan for students' success?
- Do I regularly participate in professional courses or communities that emphasize improving practice?
- Do I regularly participate in school initiatives?
- Do I regularly participate in and support of community initiatives?

Possible Artifacts:

- Meeting agendas
- Data analyzed as part of a committee
- A list of school initiatives from the current school year, your direct involvement and role in that initiative
- Community initiatives that you participated in and your contribution in that role

4e Growing and Developing Professionally

Questions:

- Do I frequently attend courses and workshops; do regular academic reading?
- Do I participate in learning networks with colleagues and freely share insights?
- Do I participate in professional organizations that support academic inquiry?

Possible Artifacts:

- Professional development log/growth plans
- Notes from workshops and classes/agendas from meeting and study groups
- Lists of periodicals, newsletters and books that I have read
- Action plans from committees
- Portfolios
- Written feedback...and others

4f Showing Professionalism

Questions:

- Do I have a reputation as being trustworthy and sought after as a sounding board?
- How would I describe my interactions with colleagues, students and the community?
- How well do I follow through with commitments?
- To what extent do I implement methods to maintain confidentiality?
- How well do I comply with school and district regulations?
- Do I advocate on behalf of students/change negative attitudes?
- Do I provide guidance, leadership and/or support to others? If so, how?

Farmersville Elementary School

Faculty Meeting

March 10, 2014

3:30-4:30

AGENDA

Welcome! to our Student Teachers and Maternity Leave Substitutes !

3:30 – 4:00 **PSSA Training (Everyone)**

4:00-4:30 **Act 82 Updates**

- PVAAS Teacher Specific Reporting Overview
- Domains 1 and 4 Checklist and End of Year Eval

Distribute Mid-Year School Action Plan Report

Calendar Updates:

1. Marking Period Dates – **End of MP 3 now March 28th**
2. Conferences – April 16th (Noon dismissal 4/16 and 4/17)
3. End of Year ?